

Intimidation, Bullying and/or Threats Administrative Report Form

This form is to be completed to provide appropriate documentation for the school and central office administration when incidents of intimidation, bullying and/or threats occur involving students or staff. Please complete the form below and submit a copy to the individuals indicated. This form may be completed anonymously.

Student name: _____ School: _____

Name of individual communicating the threat: _____

Date of incident: _____

Brief description of the incident:

Signature _____ Date _____

Submit copies to:

- School principal (A response will be provided within three days, if this form is not submitted anonymously.)
- Community superintendent