



5535 Albemarle Rd, Charlotte, NC 28212  
Telephone: (704) 376-1600 † Fax: (704) 376-8627

**POSITION NOTICE**  
**Full Time**  
**Staff Attorney**  
***Family Support and Health Care Program***

Posted May 2022: Open Until Filled

Charlotte Center for Legal Advocacy, a non-profit provider of civil legal assistance to low-income persons in Charlotte and Western NC, seeks a staff attorney to focus on Access to Health Care and Public Benefits, representing individual clients and participating in systemic advocacy in our Family Support and Health Care Program. See attached program description for case types and other information.

The Advocacy Center is committed to aggressive advocacy on behalf of low-income people in many areas of law and in all forums in which their rights and interests are determined. Center attorneys give legal advice, represent individual low-income clients in state and federal courts and administrative agencies, provide community legal education, participate in community events, assist other agencies serving low-income people and engage in class action litigation and in legislative, administrative and other systemic advocacy projects and activities. The Center is funded by grants from federal, state and local government agencies, United Way of Central Carolinas, private foundations, individual contributions and client fees but receives no Legal Services Corporation funds. More information about the Advocacy Center is at: [www.charlottelegaladvocacy.org](http://www.charlottelegaladvocacy.org).

**Qualifications**

- Graduation from law school;
- NC Bar license or eligible for comity or to take the NC Bar exam;
- Strong communication and analytical ability;
- Strong interest in both individual and systemic advocacy, litigation experience preferred;
- Experience working with low-income communities preferably at a non-profit or community-based organization within a multi-ethnic/multi-cultural environment preferred;
- Experience with public benefits eligibility and/or work experience in the health care industry preferred;
- Proficiency in MS Office, including Word, Excel, Power Point and Adobe PDF professional;
- Spanish proficiency preferred;
- Ability to work independently and in a team environment; and
- Ability to effectively collaborate with co-workers and clients in virtual and in-person settings.

**General Requirements**

- Able to work nights and/or weekends as needed;
- Possess socio-economic and cultural sensitivity and ability to communicate with persons in crisis or under stress; and
- Ability to multi-task and interact well with professionals, clients, and others.

**Start Date**

Position available beginning June 1, 2022.

**Classification**

This is a full-time salary non-exempt position. Charlotte Center for Legal Advocacy offers a generous leave and benefits package and a flexible hybrid work schedule. Full time, annual salary \$51,300+ (depending on experience).

**To Apply send all of the following:**

- (1) a detailed letter explaining your qualifications for and interest in this specific position and organization, describe qualifications for this program, experience with low-income individuals, Spanish language proficiency, bar licensure status, and other relevant information;
- (2) a resume;
- (3) a writing sample; and
- (4) names and telephone numbers of three references to: Administrative Manager, Charlotte Center for Legal Advocacy, by email to [careers@charlottelegaladvocacy.org](mailto:careers@charlottelegaladvocacy.org) or by mail to P. O. Box 25558 Charlotte, NC 28229, email is preferred. Form letters and inquiries not containing this information will not be considered. If you need accommodations for the application process or any aspect of this position, please contact [careers@charlottelegaladvocacy.org](mailto:careers@charlottelegaladvocacy.org) or NyJhera Evans at (980)-202-7316.

***Charlotte Center for Legal Advocacy is an equal opportunity employer.  
Veterans, women, minorities, and disabled persons are encouraged to apply.***

## **Family Support and Health Care Program**



**MISSION.** The mission of the Charlotte Center for Legal Advocacy Family Support and Health Care Program is to ensure that low-income children, the elderly, disabled persons, veterans, immigrants, and their families have access to health care and public services.

**CASE TYPES.** The major problems or issues addressed by this program are access to:

- Medicaid
- Children's Health Insurance Program
- Supplemental Security Income
- VA Disability Compensation and Pension
- Military Discharge Upgrades
- Work First Family Assistance
- Mental health services
- Quality nursing and rest home care
- Medicare
- Food Stamps
- Social Security
- Child support enforcement services
- Childcare subsidies
- Emergency assistance
- Benefit diversion
- Employment supportive services

**GOALS AND OBJECTIVES.** This program focuses on the following issues:

- 1) Access to quality health care for children and their parents in low and moderate-income families through Medicaid, the Children's Health Insurance Program, and ACA health insurance coverage.
- 2) Improving health care and income support for veterans, individuals with disabilities, and seniors, with a focus on issues involving Social Security, SSI, Medicaid, Medicare, VA benefits, and on improving behavioral health services, care in nursing and rest homes, access to community-based care, services to the HIV-positive population, and managed care.
- 3) Addressing the racial and ethnic biases of public agency policies and practices, including addressing language barriers and other barriers which disproportionately affect people of color.
- 4) Assisting low-income families and individuals in obtaining other public assistance and services they need, including SNAP, TANF, child support enforcement, child care assistance, and other services.

Program representation is designed both to obtain specific relief for the individuals and families who contact the program for assistance, and also to utilize systemic advocacy strategies to change the rules, procedures, and practices of federal and state agencies to ensure access to health care and public services for all affected persons. Measured outcomes will show the number of persons assisted and the dollar value of benefits or services obtained.